Nebraska Department of Education Financial Services Section 301 Centennial Mall South, P.O. Box 94987 Lincoln, Nebraska 68509-4987 (402) 471-6351 - Fax



NDE 28-052 NEW 11/09

Due Date: As requested

# INDIVIDUALS WITH DISABILITIES EDUCATION ACT PART B (Sect. 611)

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(1) PROJECT TYPE: (Select One)  IDEA Part B(Sec. 611) E/P #4410/#4412  IDEA Coordinated Early Intervening Services (CEIS) #4411			FISCAL YEAR PROJECT: 2010-2011		(2) COUNTY/DISTRICT NUMBER:		
(3) APPLICANT NAME:			(4) PREPARED BY:				
(5) PREPARER'S E-MAIL ADDRESS:			(6) PREPARER'S TELEPHONE NUMBER:				
REPORT OF EXPENDITURES: Report of Expenditures for the Period Beginning		and l	Ending				
Expenditure Object Code	(A) BUDGETED	(B) Expenditures Previously Reported		(C) Actual Expenditures for Current Report	(D) Grant to Date Reported Expenditures YTD	(E) (Overpaid/Underpaid)	
100 - Salaries							
200 - Employee Benefits							
300 - Purchased Services/Lease Agreement							
400 - Supplies & Materials/Computer Software							
500 - Computer Hardware/Equipment							
600 - Travel/Professional Development							
TOTAL REIMBURSEMENT							
REMARKS:							
I Certify that, to the best of my knowledge and belief file and will be retained for five (5) years or until the expended only for the purpose they were granted.							
Type or Print Name of Authorized Representative:				Title:	Title:		
Signature of Authorized Representative				Date:	Date:		

# INDIVIDUALS WITH DISABILITIES EDUCATION ACT PART B (Sect. 611)

Due Date: As necessary

General Instructional: Federal regulations state that funds from different grant years cannot be reported together. Both expenditures and receipts from different grants must be reported separately.

#### **HEADING:**

- (1) Indicate the project you are reporting expenditures.
- (2) This is your six-digit county/district number (i.e. 27-0046).
- (3) Name of the Applicant participating in the grant.
- (4) Name of the person preparing the form.
- (5) E-mail address of the person preparing the form.
- (6) Telephone number of the person listed in #3.

## **REPORT OF EXPENDITURES:**

First date - beginning date of the project. Date listed on the Grant Award Notification (GAN). Second date - cutoff date for expenditures included on Column D.

- Column A Include budget dollar amounts from approved application.
- Column B If this is the first report of the grant, Column B will be zero. After the first report, Column B will be the Grant-to-Date Expenditures per expenditures object code as reported on Column D of the previous report.
- Column C Include all expenditures for the current report only. These expenditures cannot be included on Column B. Expenditures must be documented by computer printouts identifying appropriate IDEA disbursement accounts (monthly budget status reports and Journal Entry printouts). Report the current report's beginning and ending dates.
- Column D Total of Column B and Column C (calculated fields). This total should equal the Grant-to-Date Expenditures through the cutoff date of this report.
- Column E Column D less Column B (calculated fields).

### TOTAL REIMBURSEMENT

Net dollar amount of claim (calculated field).

#### SIGNATURE BLOCK

School District Reports must be signed and dated by the district's authorized representative. The name and title of the representative must be recorded in the board minutes. The authorized Representative must be a designee of the organization and be so designated on the appropriate contract or agreement form.

Retain a copy for your files and submit original along with computer printouts to:

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